

**Non-Resident Nepali Association-
National Co-ordination Council, Norway**



Constitution

2008

Non-Resident Nepali Association- National Co-ordination Council, Norway

PREAMBLE

This constitution has been written to formulate objectives, rules and organizational procedures of the Non-Resident Nepali Association – National Co-ordination Council of Norway.

CHAPTER I

1. NAME AND DATE OF COMMENCEMENT

1.1 The name of the Association shall be “Non-Resident Nepali Association- National Co-ordination Council, Norway”. The abbreviated form of the Association shall be NRNA-NCC,Norway. Hereinafter referred to as “NRNA-NCC,Norway” or “Association”.

1.2 This constitution of NRNA-NCC, Norway became effective after its approval from the first general assembly held in May 18, 2008.

CHAPTER II

2. DEFINITIONS AND ABBREVIATIONS

Unless and otherwise defined separately:

2.1 “NRNA-NCC, Norway” refers to an organization of people of Nepalese origin who hold Norwegian or Nepalese citizenship or both and have lived in Norway more than 182 days continuously in a year for any reason.

2.2 “NRNA” means the Non-Resident Nepali Association.

2.3 “NRN” means the Non-Resident Nepali.

2.4 “ICC” means the International Coordination Council of the NRNA.

- 2.5 "NCC, Norway" means a National Coordination Council of NRNA of Norway.
- 2.6 "General Assembly (GA)" means the General Assembly of the Association.
- 2.7 "Special General Assembly" means the Special General Assembly of the Association.
- 2.8 "Secretariat" means the Secretariat of the Association.
- 2.9 "Office Secretariat" means a team of the President, the Vice President, the General Secretary, the Treasurer and one Member assigned by Executive Committee of the Association.
- 2.10 "President" means the President of the Association.
- 2.11 "General Secretary" means the General Secretary of the Association.
- 2.12 "Secretary" means the Secretary of the Association.
- 2.13 "Treasurer" means the Treasurer of the Association.
- 2.14 "General Member" means a General member of the Association.
- 2.15 "Registered Member" means a Registered Member of the Association.
- 2.16 "Honorary Member" means an Honorary Member of the Association.
- 2.17 "Adviser" means an Adviser of the Association appointed by the NCC-Norway.
- 2.18 "Seal" means the Seal of the Association.
- 2.19 "Letter head" means the Letter head of the Association.
- 2.20 "National Assembly" means a National Assembly of the NCC-Norway of NRNA.
- 2.21 "Executive Committee" means an Executive Committee (EC) of NRNA-NCC, Norway.

CHAPTER III

3. SCOPE AND OBJECTIVES

3.1 Scope

3.1.1 This constitution shall govern all the activities conducted by the NRNA-NCC, Norway. The NRNA-NCC, Norway shall be operated in the territory of Norway as a non-profit making, non-political and non-religious organization and will be registered in Norway by the relevant Norwegian government authority. The NRNA - NCC-Norway will be associated with the NRNA ICC and aims to support the latter's objectives by organizing and managing various programs in Norway and Nepal.

3.2 Objectives

3.2.1 Main objective of this Association will be to create a common forum for Nepalis living in Norway and to help to the development of Nepal by uniting Non-Resident Nepalese (NRN) community living in Norway. The motto of the Association shall be "FOR NEPALI BY NEPALI". To meet this objective, NRNA - NCC-Norway shall play a facilitating role by organizing following programs:

3.2.1.1 Promotion of Nepalese culture, traditions and language in Norway and facilitation of tourism development in Nepal working closely with the Nepalese Embassy / Consular and Nepal related Norwegian organizations.

3.2.1.2 Facilitation and attraction of the NRNs, Norwegian intellectuals and investors to work and invest in Nepal.

3.2.1.3 Creation of conducive-environment for investment and utilization of the skills and expertise of the NRN in Nepal.

3.2.1.4 Fostering closer co-operation among Nepalese communities and organizations scattered in different part of Norway and extending assistance to the Nepalese communities.

3.2.1.5 Serving as a national forum for the promotion and protection of the interests of the NRNs both in Nepal and Norway.

3.2.1.6 Working as per the spirit of the NRN-ICC Constitution by forging close co-ordination with the umbrella organization via ICC member of Norway.

CHAPTER IV

4. MEMBERSHIP

4.1 Types of membership

4.1.1 Association will have three types of membership: General, Registered and Honorary.

4.1.1.1 General members are Nepalese as described in 4.2.1.

4.1.1.2 Registered membership of the Association shall be issued to the NRN as described in 4.2.

4.1.1.3 Honorary membership shall be issued to the people of Norwegian or foreign origin with an interest in promoting and helping for Nepal.

4.1.1.4 General and honorary members shall not have voting rights or the rights to contest in any NRNA election.

4.1.2 The association shall issue a membership to an applicant upon meeting the criteria set in this constitution if s/he fills up a form prescribed by NRNA-NCC, Norway.

4.2 Eligibility of membership

- 4.2.1 Nepalese origin people who hold either a foreign or Nepalese citizenship and have lived in Norway for any reason and/or any status are eligible for general membership of NRNA-NCC, Norway if.
 - 4.2.1.1 S/he is residing in Norway continuously for more than 182 days.
 - 4.2.1.2 S/he has attained the age of 18 years.
- 4.2.2 All general members as described in 4.2.1 are eligible for a registered membership of the association and become a registered member after completing the process. The process includes submission of duly filled registered membership application form as given in annex 4 and payment of membership fee. Registered membership can be renewed every year by paying membership fee.
- 4.2.3 Nepalese citizens who hold position in the Government of Nepal or any other Resident Mission of the Government of Nepal shall not be eligible for the membership of the Association
- 4.2.4 NRNA-NCC, Norway membership will terminate if s/he leaves Norway without intending to come back.
- 4.2.5 Individuals convicted for criminal offences are not eligible for membership.

4.3 Membership details

- 4.3.1 The NRNA-NCC, Norway will have right and responsibility to issue the Registered Membership status to applicants from Norway.
- 4.3.2 Honorary Membership shall be granted by the NRNA-NCC, Norway on the recommendation of existing EC.
- 4.3.3 The NRNA-NCC, Norway shall report its members' status to the ICC. The ICC may maintain/share an integrated database of all Registered Members of the NRNA.
- 4.3.4 The membership fees will be decided by the Annual General Meeting of NRNA-NCC, Norway.

CHAPTER V

5. THE FUNDS OF THE ASSOCIATION

5.1 Sources of fund

- 5.1.1 The funds received from donations,
- 5.1.2 Earnings generated from various fund raising activities,
- 5.1.3 Membership fees and
- 5.1.4 The voluntary contributions.

5.2 Management of the Funds

- 5.2.1 Treasurer shall maintain all records of incomes and expenditures. S/he shall prepare and present the audited financial statement of incomes and expenditures to the Annual General Meeting of the Association.
- 5.2.2 Executive committee shall have the power to direct or approve the expenditure from the fund in accordance with this statute and in the best interest of the NRNA- NCC-Norway.
- 5.2.3 The fund of the association shall be held in a bank account which will be operated by two EC members (President or designated member and Treasurer).
- 5.2.4 The association shall comply with the accounting and auditing requirements of Norway.
- 5.2.5 Part of the membership fee will go to NRNA-ICC as per the rule of NRNA-ICC.

CHAPTER VI

6. EXECUTIVE COMMITTEE AND RESPONSIBILITIES

6.1 Executive Committee

There shall be an EC consisting of 6 officials and minimum 5 to maximum 15 members to manage the activities of the Association and one-third in the previous EC will be encouraged to continue in the new EC in order to give the continuity of the work. The EC may thus comprise minimum 11 to maximum 21 members as follows:

- a. President - 1
- b. Vice-President I-1
- c. Vice-President II-1
- d. General Secretary- (serves as National Coordinator) - 1
- e. Secretary (serves as Joint National Coordinator) - 1
- f. Treasurer - 1
- g. Members (representing Nepali residing various parts of Norway) - 5 to 15

6.2 Representative from other Nepal related organizations

The executive committee will invite representatives from other Nepal related organizations active in Norway. The representatives from different organizations can give their input in the EC meetings but do not have voting right in EC.

6.3 Duties of Executive Committee

The executive committee will work to achieve the objective of NRNA-NCC, Norway. Besides this, the EC will play central role in developing and implementing programs and projects that may benefit both Nepal and Norway. Such programs and projects will be planned, prioritized and submitted by the EC to GA for the approval.

6.4 Duties of members of executive committee

- 6.4.1 **President** - The President shall work as the leader of the Association and chair the meetings of the Association. S/he shall maintain contact with external organizations/parties and Advisors to NRNA- Norway to achieve the objectives of the Association. S/he shall liaise with the ICC of the NRNA, advice and coordinate to hold EC and Annual General Meetings, keep oversight of the functions of other EC members, and appoint sub-committees in agreement with the EC.
- 6.4.2 **Vice-Presidents** - The main responsibility of the Vice Presidents' shall be to support the President in discharging her/his responsibilities, chair the meetings in the absence of the President and perform any task assigned by the President or the EC.
- 6.4.3 **General Secretary (GS)** - The GS shall keep the records of all official documents of the Association including lists and contact addresses of all members and shall perform such other duties as assigned to her/him by the EC or by the President. The GS shall be responsible to call the EC and other meetings in consultation with the President, circulates agendas for the meetings and maintain meeting minutes, disseminates EC decisions of public interest. S/he shall also be responsible to present annual report in the General Meeting.
- 6.4.4 **Secretary** - The secretary shall support the GS in discharging his/her responsibilities.

6.4.5 **Treasurer** - The Treasurer shall handle the incomes and expenditures of the Association and shall invest and/or disburse funds subject to the rules and/or as decided by the EC.

The income and expenditure will be audited by EC nominated auditor or audition committee

6.4.6 **Members** - Members shall support in formulating and implementing the programs of the Association, participate in meetings and perform tasks as assigned by the EC. The EC members shall also perform any duties requested by the NRNA in line with the objectives of the Association.

6.4.7 **Auditor or audition committee** - The executive committee nominates an auditor or an audition committee (three members) at least 30 days before AGM. The nominated auditor or audition committee audit the annual income and expenditure submitted by treasure at least 15 days before AGM and circulate the report to EC members at least 7 days before AGM.

6.5 Office Secretariat

The office secretariat will constitute among the following members of the EC.

1. President
2. Vice president -I & II
3. General Secretary
4. Treasurer

6.6 Meetings

Executive committee will meet quarterly in a year either physically or by using internet/telephones. However, office secretariat will meet as per requirement.

If 25% of the EC members demand emergency meeting of EC, GS has to summon the meeting at any time. There will be annual general assembly meeting to formulate and approve annual activities.

6.7 Provision to fill vacancies

The EC can nominate a member if any position is vacant in EC prior to normal tenure.

6.8 Patrons and Advisors

The EC may appoint people who have significantly contributed in establishment and development of NRNA-NCC Norway as patrons and advisers of the Association. The structure and function of the patrons will be in consistency with NRNA-ICC. They shall be invited to attend EC meetings, express their opinions and suggestions, but they will not have voting power.

CHAPTER VII

7. GENERAL ASSEMBLY

7.1 The President shall summon the Annual General Assembly (AGA). S/he must convene a Special General Assembly (SGA) if there is a written request by 51 percent registered members. At any general convention, the President shall take the chair, in her/his absence by Vice-President I or II in the presence of ICC representative / member.

7.2 Annual General Assembly (AGA) shall be called at least with 30 days' notice, while the SGA can be called with 15 days' notice.

7.3 The GA will deliberate and approve the reports submitted by EC with or without amendments, and elect new EC.

7.4 GA will approve NRNA ICC country representative as nominated by EC who has to attend the global meeting held in Kathmandu, Nepal.

7.4 Election of EC

The existing EC will form an Election Committee, prior to GA. Those who have been contesting for the new EC posts have no rights to be nominated as the members of the Election Committee. The Election Committee will formulate rules and regulations to conduct election as per the constitution of NRNA-NCC, Norway. Any registered members, who also has Norwegian personal number, has right to contest for any position in EC.

7.4.1 The President, vice presidents (I and II), general secretary, secretary and treasurers shall not be eligible for re-election to the same position for more than two consecutive terms.

7.4.2 The election of the EC members shall take place by the voting of the attended registered members at the GA.

CHAPTER VIII

8. EXPULSION AND ALTERATIONS

8.1 Any member of the association who is proved guilty of any misconduct which in the opinion of the EC renders her or his membership detrimental to the interests of the association may be requested to resign. If s/he refuses to do so, s/he may be expelled by a resolution of the EC, subject to an opportunity being given to her/him for further clarification. Any such resolution shall require an approval by 2/3-majority of the EC members.

8.2 Any of these rules may be rescinded or amended by the resolution passed at any GA or SGA of the Association by a 2/3-majority of the registered members who are present. The notice of such resolution, stating the nature of the proposed alteration and the names of the proposer should reach the members at least fourteen days before the date fixed for such assembly.

CHAPTER IX

9. MISCELLANEOUS

9.1 Branch committees of NCC-Norway

9.1.1 If there are at least 10 registered members of the Association residing in a particular region, they have right to form a branch of the association which should not exceed the total number of members.

9.1.2 Any branch has to use logo, letter head, and stamp of NRNA-NCC, Norway indicating their branch name.

9.2 Logo

The Association shall have its own logo, letter head, stamp and ID cards consistent with the constitution of NRNA- ICC as described in annexes 1, 2, 3, 4 and 5.

9.3 Power to resolve unforeseen issues

- 9.3.1 In case this statute did not address specific issue that may arise in the future, the EC shall have the power to adopt appropriate procedure and policy in the interest of the Association.
- 9.3.2 Such matters shall be presented to forthcoming GA/SGA for approval and if not approved shall be void and null.

9.4 Applicable Law

The governing law of Norway and Nepal shall apply to the matters relating to the NRNA NCC, Norway in operating its programme in Norway and Nepal, respectively.

9.5 Amendment of the constitution

Twenty five percent (25%) of the Registered Members attending the GA/SGA may table a proposal before the GA/SGA to amend or repeal or abrogate or alter any article or clause or sub-clause of this constitution. Such an amendment must be approved by a 2/3-majority of votes of the Registered Members attending the GA/SGA.

9.6 Dissolution

The Association may be dissolved or disbanded by a resolution passed at any GA/SGA of the Association by a 2/3-majority of votes of the Registered Members present in the GA/SGA. However, such resolution will not become effective until one year after the adoption of such a resolution. All the properties will go to the Government of Nepal or Norway as per their location. In case of dissolution of NRNA, NRNA-NCC, Norway will exist as an independent organization as per the decision of SGA.

Annex 1

Logo

The rising sun between two peaks of Himalayas above the Capital letter NRNA NORWAY and “FOR NEPALI BY NEPALI” written inside of the lower semi circles, encircled by two semi circles shall be logo of ‘NRNA-Norway’.



Specimen of the Logo

The rising sun represents the aspirations of the NRNs, Two Himalayas represent the Country of origin NEPAL, NRNA Norway is the Abbreviation of Non-Resident Nepali Association, Norway, “By Nepali for Nepali” is the Motto of the Association and the two semi circles form a globe that represents the world.

Annex 2

Official Seal:



Specimen of the seal

The rising sun between two Peaks of Himalaya above the Capital letter NRNA.NCC,NORWAY written just below the NRNA and “FOR NEPALI BY NEPALI” written inside the lower semi circles respectively and, encircled by the name of the Association in English and Nepali version of the NRNA in the upper semi circle shall be the official seal of the NRNA NCC, NORWAY respectively.

